



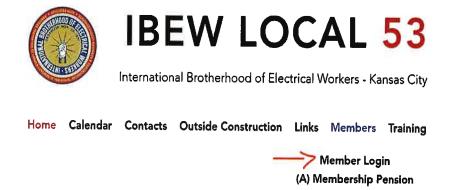
## IBEW Local 53 Labor Power App Instructions

- -Download the Labor Power App (you will want the one with the icon that has a ring gear that is Red, Black and White) If you have the other version, delete now.
- -Give the app all the permission to use. Then select IBEW and then scroll to and select 'Local 53' as your home local.
- -For non-IBEW members, your username will be your email address, and your password will be your LAST NAME IN ALL CAPS plus the last 4 of your SSN. The app should direct you to change your password, if it does not, you will hit the bottom left "Home" button and then it directs you to change your password. You must follow the requirements for the new password.
- -For first time IBEW members, your username will be your ticket number, and your password will be your LAST NAME IN ALL CAPS plus the last 4 of your SSN. The app should direct you to change your password, if it does not, you will hit the bottom left "Home" button and then it directs you to change your password. You must follow the requirements for the new password.
- -You will then be brought to the basic information page. You don't need to save anything here unless something is incorrect.
- -The main menu button is the 3 bars in the top left corner.
- -You must re-sign the books every 29 days. You can do this on the app, you will click 'main menu' and then 'registration information'. Once here you will see a blue bar that says 'resign 53 books'. You can re-sign every day or every week, but it must be done every 29 days,

or you will fall off the books. Once you re-sign, it will send you an email with a date and time confirmation for your records.

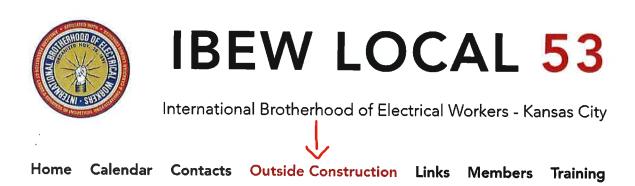
- -Jobs can be viewed all day long by clicking the main menu button then 'jobs available'. From here you can click on the + sign on each job to see qualifications and work location.
- -You can only bid on job calls from 04:30pm to 07:30am the following workday.
- -If it is 04:30pm and you want to bid on a job, a drop-down box will pop up next to the contractor's name with a down arrow. Click the down arrow and put '1' in the box (if there are multiple calls it will have multiple numbers in the drop-down box, you don't have to bid on all of them. Just remember to prioritize the bids you want in chronological order starting with 1,2...etc).
- -Every time you place a bid on the app, it will send you a confirmation email for your records.
- -You will get a call from one of the Outside Construction Reps the following morning if you're the successful bidder.

Note if you have forgotten your password, you can't change it in the app. You must go to IBEWLOCAL53.org and click 'members login' then click 'forgot password'.





If you have fallen off the books, you must fill out another 'out of work form', this can be accomplished either through our website or in person at 1100 Admiral Blvd. Kansas City, Missouri 64106.





## IBEW Local 53 Out of Work Form

Please be prepared to complete the attached forms if you wish to sign the books at IBEW Local 53.

All forms must be filled out completely and correctly.

Please Note: First time book signers

MUST sign in person at IBEW Local 53.